



**APPROVED MINUTES**  
**Administrator Recruitment Committee**  
**Monday, October 26, 2015 – 3:30 p.m.**  
**Health & Human Services, Room 2001**  
**303 W. Chapel Street, Dodgeville, WI**

**Iowa  
 County  
 Wisconsin**

1	Meeting was called to order by Vice Chair Anderson at 3:31 p.m.
2	Roll Call was taken. Member present: Sup. Anderson, Nankee, Parman & Lindholm (attended by phone) Excused: Sup. Benish, Gollon & Meyers. Others present: Employee Relations Leitzinger.
3	Approve the agenda for this meeting. Sup. Lindholm moved to approve the agenda for this October 26, 2015 meeting. Sup. Parman seconded the motion. Carried.
4	Approval of the minutes of the October 20, 2015 meeting. Corrections to October 20 <sup>th</sup> meeting as follows: Interview Plan/Process – Meet and Greet followed by Pros & Cons of Candidates – November 2 4:00 – 6:00 p.m. Department heads 6:00 – 8:00 p.m. County Board November 3 8:00 a.m. – 10:30 a.m. Candidate Tour Iowa County Facilities 10:45 a.m. ARC Committee Meeting 11:15 – 12:00 noon - Presentations (3) Open session Sup. Parman moved to approve the corrected minutes of the October 20 <sup>th</sup> , 2015 meeting. Sup. Lindholm seconded the motion. Carried.
5	Comments or reports from the audience or committee members. None
6	Sup. Nankee moved that the ARC shall entertain a motion to go into Executive Session pursuant to Section 19.85(1)(C) Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercise responsibility at 3:30 p.m. Sup. Parman seconded the motion. Carried. (Formulate interview questions & presentation topic)
7	Sup. Lindholm made the motion to return to open session at 4:07 p.m., seconded by Sup. Parman. Carried.
8	Sup. Parman made the motion at the Meet & Greet to have one spokesman and one secretary from the committee chairs and county board to give the pros and cons of each candidate. Sup. Lindholm seconded the motion. Carried.
9	Employee Relations Leitzinger would introduce the 3 candidates at the 4:00 p.m. Nov 2 for the Meet & Greet of the candidates. Would have refreshments for the Dept. Heads & County Board. Leitzinger will announce the candidates for Administrator are on Friday Afternoon. Chairman of the Board Meyers & Employee Relations Leitzinger would take the candidates on the tour of the Iowa County Facilities on Tuesday.
10	The next ARC meeting will be at 10:45 a.m. on November 3 <sup>rd</sup> .

11	Sup Parman made the motion to adjourn at 4:25 p.m. Sup. Lindholm seconded the motion. Carried. Minutes by Dan Nankee.